



Talent Integration and Development Specialist

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Wiggin and Dana LLP is seeking a Talent Integration and Development Specialist for its New Haven office. The Talent Integration and Development Specialist is responsible for coordinating all aspects of the attorney onboarding and integration process. This role is also responsible for assisting with the firm's professional development function including the administration of the mentoring program. Applicants must have a four-year college degree. The position requires strong organization skills, excellent interpersonal and communication skills, good judgment and the ability to maintain confidential information. Must be a team player and work well with all levels of firm personnel. Advanced proficiency with the Microsoft Office Suite is required. Experience with performance management systems is a plus. Please include a cover letter with your resume